From Ames
To Lewis - Attention: Mrs. M. L. Gosney

Subject: Hotel accommodations for group attending 1952 Ames Inspection

Reference: Lewis letter June 20, 1952, MLG:rhw

1. In accordance with the request of the reference letter, reservations have been made at the Hotel Sainte Claire in San Jose for the nights of July 12, 13, and 14 as follows:

Abe Silverstein - cancel
John H. Collins - cancel
Willson H. Hunter
John D. Towsignant - cancel
John S. Brown
Eugene W. Wasielewski
James J. Modarelli
Dana W. Lee
Mary Louise Gosney
William H. Swann
Joseph S. Algranti (new)
Harry Zimmerman
William Kay - cancel
add Ca Henneman

2. In addition, reservations have been made for the nights of July 12, 13, and 14 at the Hotel Plaza, 410 Post Street, San Francisco, for

Richard P. Krebs - cancel
Newell D. Sanders
Reese V. Hensley - cancel

In order to hold these reservations for possible late arrival the Plaza Hotel management has requested that a deposit be forwarded to guarantee their retention.

3. No reservation has been made for Doctor Sharp inasmuch as Doctor Victory has informed us that Doctor Sharp will be staying at the BOQ at Moffett Field with other members of the official NACA party. If this arrangement is not in accordance with Doctor Sharp's plans, will you please let us know.

Smith J. DeFrance
Director
From NACA

To Langley
Ames
Lewis

Subject: NACA Airplane transportation to Ames Inspection

1. The Langley and Lewis Laboratories are each authorized to send one NACA DC-3-type airplane to California to transport personnel for the Ames inspection in July 1952.

2. Personnel enumerated in Lewis' undated letter received June 23, signed by Dr. Sharp, are approved. It is desired that this plane proceed to Washington to pick up three passengers to be provided from the Headquarters staff, and fix its schedule to arrive at Moffett Field by July 12, or no later than noon, July 13.

3. Langley is requested to submit to Headquarters names of its personnel to go on a similar plane, which plane should also plan on stopping at Washington (Butler Aviation) to pick up additional passengers to be provided from the Headquarters staff.

4. Mr. Bonney is authorized to represent Headquarters in determining the passengers originating from Washington for both the Lewis and Langley planes.

JFV: vac

J. F. Victory
Executive Secretary
June 23, 1952

Dr. Smith J. DeFrance, Director  
NACA Ames Aeronautical Laboratory  
Moffett Field, California

Dear Dr. DeFrance:

I would like to suggest that you send an invitation to Mr. Clarence Burke, General Electric Company, 6901 Elmwood Avenue, Philadelphia 42, Pennsylvania, to attend your Inspection in July. Mr. Burke is Manager of Marketing of the Switchgear Divisions. He would probably be interested in attending.

Very truly yours,

Edward R. Sharp  
Director

cc: ERSharp  
File

RETURN TO AERL ADMINISTRATIVE FILES
From Lewis
To Ames

Subject: Hotel accommodations for group attending the Ames Inspection

1. It will be appreciated if you will make hotel reservations for the following Lewis employees who are planning to attend the Ames Inspection. They will arrive by NACA plane (with the exception of Dr. Sharp who will arrive with official NACA party on MATS).

   For the nights of July 12, 13, and 14:
   - Edward R. Sharp
   - Abe Silverstein
   - John H. Collins
   - William H. Hunter
   - John D. Toussaint
   - John S. Brown
   - Eugene W. Wasielewski
   - James J. Modarelli
   - Dana W. Lee
   - Mary Louise Gosney
   - William H. Swann
   - Joseph S. Algranti
   - Harry Zimmerman
   - Richard F. Krebs
   - Newell D. Sanders
   - Reese V. Hanson

   Hotel
   - St. Clair
   - San Francisco-Plaza

2. The schedule for the NACA plane is to leave Cleveland at 7:00 a.m. EST, Friday, July 11, arriving at Ames at 5:30 p.m. PST, Saturday, July 12. The plane will leave for Los Angeles Tuesday, July 14 at 6:30 p.m. PST.

3. Will you kindly confirm these reservations? You will be advised promptly of any changes.

   M. L. Gosney
   Clearance Officer
From Lewis
To NACA Headquarters

Subject: Attendance at Ames Inspection by members of Lewis staff.

1. The following is a list of names that this Laboratory proposes to send to the Ames Inspection by NACA airplane:

   J. H. Collins
   W. H. Hunter
   R. P. Krebs
   N. D. Sanders
   J. S. Brown
   J. D. Tousignant
   A. Silverstein
   E. R. Sharp (to go with the official NACA party by MATS plane by invitation of Dr. Victory)

2. The following is the proposed schedule:

   Friday, July 11
   Saturday, July 12
   Sunday, July 13

   Monday, July 14
   Tuesday, July 15

   Tuesday evening

   Saturday, July 19
   Sunday, July 20

   Leave Cleveland
   Arrive Ames
   Attend 30th anniversary celebration for Dr. DeFrance
   Attend Ames Inspection
   Messrs. Sharp and Silverstein will attend Power Plant meeting
   Depart for Los Angeles to attend IAS meeting
   Leave Los Angeles
   Arrive Cleveland

Edward R. Sharp
Director

cc: E. P. Hartman, WCO — Ed: Please have Teel make hotel reservations in Los Angeles for above-mentioned group beginning Tuesday night, July 15, and leaving L.A. Saturday, July 19th. We will all appreciate it.

Ray Sharp
MEMORANDUM for Those Concerned

Subject: Invitation to Ames Inspection for members of Lewis staff.

1. I have a letter from Jack Parsons inviting all of the Cleveland group to attend the reception for Dr. DeFrance in honor of his 30th Anniversary from 2 to 4 o'clock on Sunday, July 13, and the dinner that evening.

Edward R. Sharp
Director
June 18, 1952

Mr. Edwin P. Hartman
NACA Western Coordination Officer
I.A.S. Building
7660 Beverly Boulevard
Los Angeles 38, California

Dear Ed:

Attached is a letter to headquarters setting up names of the people who will be flying out to attend the Ames inspection, and then to go on Tuesday night to Los Angeles to attend the I.A.S. meeting.

Abe and I thought we would stay over and visit Santa Susana, Azusa, and Point Mugu, and two or three of the airplane companies. However, we find we are heavily committed for the following week here, so we will have to return at the end of the week. Maybe we can come out at another time and visit when I am sure it will be better for both you and ourselves.

Looking forward to seeing you.

Very truly yours,

Edward R. Sharp
Director

Enclosure
1. list of names
From NACA

To NACA Headquarters
  Langley
  Ames
  Lewis
  NACA Pilotless Aircraft Research Station
  NACA High-Speed Flight Research Station
  NACA Western Coordination Office
  NACA: Liaison Office at Wright-Patterson Air Force Base

Subject: 1952 Biennial Inspection at Ames Aeronautical Laboratory - July 14 and 15

1. The Committee has set the dates of July 14 and 15 for the 1952 Biennial Inspection of the Ames Aeronautical Laboratory, Moffett Field, California.

2. The members of the Committee will attend the inspection on July 14 and will hold a regular meeting at the Ames Laboratory following the inspection. On July 15 the members will visit the High-Speed Flight Research Station at Edwards Air Force Base, and the Naval Air Missile Test Center, Point Mugu.

JFV: yac
J. F. Victory
Executive Secretary

ACTION COPY
COPY FOR LEWIS

From Ames
To Langley

Subject: Material presented at the 1952 Biennial Inspection of Ames Laboratory, July 11 and 15, 1952

Reference(s):

Please take the action indicated below:

A Advise status.
B For your information, proper action, and files.
C For reply by your office.
D Forward (on loan) (for our files)
E Translate for Laboratory files.
F There (is) transmitted herewith the following:
G The following visited the Laboratory on dates given:
H Hold for further information.
I Copy of this letter enclosed with shipment.
J Advise whether order will be placed soon.
K Return catalogs and literature furnished by low bidder.
L Return samples submitted with letter of award.
M Send catalog and price list applying to general schedule.

REMARKS:

XI - One copy of the subject material.